



## Privacy Policy

### Who we are

Our website address is: <https://maxradio.co.uk>

### What personal data we collect and why we collect it

When visitors leave comments on the site we collect the data shown in the comments form, and also the visitor's IP address and browser user agent string to help spam detection.

### Media

If you upload images to the website, you should avoid uploading images with embedded location data (EXIF GPS) included. Visitors to the website can download and extract any location data from images on the website.

### Cookies

If you leave a comment on our site you may opt-in to saving your name, email address and website in cookies. These are for your convenience so that you do not have to fill in your details again when you leave another comment. These cookies will last for one year.

If you have an account and you log in to this site, we will set a temporary cookie to determine if your browser accepts cookies. This cookie contains no personal data and is discarded when you close your browser.

When you log in, we will also set up several cookies to save your login information and your screen display choices. Login cookies last for two days, and screen options cookies last for a year. If you select "Remember Me", your login will persist for two weeks. If you log out of your account, the login cookies will be removed.

If you edit or publish an article, an additional cookie will be saved in your browser. This cookie includes no personal data and simply indicates the post ID of the article you just edited. It expires after one day.

### Embedded content from other websites

Articles on this site may include embedded content (e.g. videos, images, articles, etc.). Embedded content from other websites behaves in the exact same way as if the visitor has visited the other website.

These websites may collect data about you, use cookies, embed additional third-party tracking, and monitor your interaction with that embedded content, including tracking your interaction with the embedded content if you have an account and are logged in to that website.



## **How long we retain your data**

If you leave a comment, the comment and its metadata are retained indefinitely. This is so we can recognise and approve any follow-up comments automatically instead of holding them in a moderation queue.

For users that register on our website (if any), we also store the personal information they provide in their user profile. All users can see, edit, or delete their personal information at any time (except they cannot change their username). Website administrators can also see and edit that information.

## **What rights you have over your data**

If you have an account on this site, or have left comments, you can request to receive an exported file of the personal data we hold about you, including any data you have provided to us. You can also request that we erase any personal data we hold about you. This does not include any data we are obliged to keep for administrative, legal, or security purposes.

## **Where we send your data**

Visitor comments may be checked through an automated spam detection service.

## **MAX RADIO PRIVACY POLICY**

Quartz5Star Limited, trading as Max Radio understands and respects the importance of your privacy and we are committed to safeguarding your personal information. In providing our service to you sometimes we must collect personal information – this Privacy Policy outlines how we treat your personal data connected to or collected from emails, website, social media platforms, telephone, post or verbally face to face.

### **What and how do we collect information?**

We may collect all or some of the following information:

\* Name and/or contact/address details including postal address, telephone number and email address.

\* Debit/credit card payment details.

Information is collected to cater to your needs or act in your interest or instructions. Data may be collected when purchasing a product or service from us, in order to receive our e-newsletters and/or information by email, post or telephone, when you complete a survey or enter a competition, and when you communicate with a representative of Max Radio by email, website, social media platforms, telephone, post or verbally face to face.



## **What do we do with your information?**

We will use your name, email and/or postal address and/or telephone number to communicate with you or manage your arrangements (including debit/credit card details to complete financial transactions with us).

For the purposes of financial transactions, we may have to disclose some or all of your information to the providers of the services involved in satisfying your request, order or arrangements. Some or all information may have to be shared or disclosed to third parties in relation to customer service, debit/credit card processing or marketing services that perform business functions on our behalf.

We may from time to time contact you with news and information about Max Radio or its partner site Myplayer.uk. We are not liable for any personal data lost in transmission either to or from us or any financial loss resulting from this, or information held by any third party who is conducting business functions on our behalf.

If you do not agree to the use of your data and information as set out above you should inform us as soon as possible by contacting us by email: [info@maxradio.co.uk](mailto:info@maxradio.co.uk) or writing to us at: Max Radio, Production House Studios, 117 Barfillan Drive, Glasgow, G52 1BD. Please note we may be unable to satisfy your requests, requirements or purchases should you object to the collection and/or use of some or all of your data. You may ask us to provide you with a copy of the information we have about you.

## **Opt-out policy**

Recipients of our e-newsletters and/or any other correspondence can opt-out of receiving further communication from us at any time. This can be done either by clicking the unsubscribe link at the bottom of our e-newsletters or emailing us at: [info@maxradio.co.uk](mailto:info@maxradio.co.uk) or writing to us at: Max Radio, Production House Studios, 117 Barfillan Drive, Glasgow, G52 1BD. Should you choose to opt-out of our communications, then your data will be deleted from our records within 28 days. Where we utilise the services of marketing and other organisations to perform business functions in order to process your requests and requirements, we will contact these organisations to delete your data within 28 days, although we cannot be held responsible for non compliance from third party organisations.

## **External links**

Please note that our emails, e-newsletters, social media platforms and the Max Radio website may contain links to websites used and operated by third party organisations. This privacy statement covers communication and websites owned and controlled by us only.



## **Monitoring**

To ensure that we carry out your instructions accurately and to help improve our service and in the interests of security, we may monitor and/or record incoming and outgoing telephone calls and/or customer transactions and activities on our website and social media pages.

Max Radio strives to treat your personal data with the utmost respect and professionalism at all times. We do not sell or pass your data onto third parties (partner or supporter organisations) for the purposes of their promotions or marketing.

Below we list our details:

## **Company Information**

Quartz5Star Ltd Company number SC652459. Registered office address: Production House Studios, 117 Barfillan Drive, Glasgow, United Kingdom, G52 1BD.

## **Max Radio Contact Details**

Office and studio: Production House Studios, 117 Barfillan Drive, Glasgow, United Kingdom, G52 1BD.

Email: [info@maxradio.co.uk](mailto:info@maxradio.co.uk)

Information provided within this Privacy Policy and statement is correct as at 17 July 2020.